

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be e figures.

Name of smaller authority: **Grindleton Parish Council**

County area (local councils and parish meetings only): **Lancashire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Eileen Flatley Parish Clerk**

Date: **12th April 2021**

		£	£
Balance per bank statements as at 31	2021		
Current account	account 1	18,592.1	
Savings account	account 2	10,103.5	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			28,695.6
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)			
Cheque 55 PNFS Subs	item 1	(22.50)	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(22.50)
Add: any un-banked cash as at 31/3/xx			
Net balances as at 31/3/xx (Box 8)			<u>28,673.1</u>