

**Grindleton Parish Council**  
**List of activities undertaken during the calendar year 2023**

<b>Action</b>	<b>2023</b>
Lancashire Best Kept Village Competition	Winner of Small Village class, as well as several recognitions in Outstanding Features categories
No of planning applications considered	12
Number of planning consultation responses submitted to RVBC	4
Other planning issues	Parish Council's formal policy on solar panels has been devised and added to website
Number of highways referrals to LCC	1
Public Rights of Way (PROW) – no of landowners referred to LCC	1
No of landowners contacted by Parish Council on PROW issues	6
Other footpath issues	<p>The formal log of footpath concerns has been resurrected</p> <p>Devoted considerable effort in attempt to secure a permissive footpath, intended to ensure that walkers should not have to cross dangerous stepping stones</p>
HARP	<p>Submitted written comments to Ribble Valley Borough Council regarding the United Utilities planning application</p> <p>Chair attended the planning meeting at Ribble Valley Borough Council and verbally put forward members' / residents' concerns</p>
Governance	<p>Appointment of new Chair, along with 4 new parish councillors</p> <p>Registered with Information Commissioner's Office as a data controller</p> <p>Revised the grant application form to be used by applicants when seeking funding from the Parish Council</p>

	<p>Introduced a process of quarterly budget monitoring</p> <p>Revised the format of the Annual General Meeting</p> <p>Undertaken successful internal audit and gained exemption from external audit</p> <p>Training courses attended:</p> <ol style="list-style-type: none"> <li>1. for new members (5);</li> <li>2. preparing for local elections (1);</li> <li>3. chairing skills (2)</li> </ol> <p>Regularised arrangements with the national regulator for pensions</p> <p>Additional signatories appointed to the Parish Council's banking mandates</p> <p>Updated the Register of Assets</p> <p>In order to maximise business efficiency, a system of monthly meetings has been adopted</p> <p>Updated the Clerk's contract of employment</p>
Income	<p>Secured extensive grant funding from Ribble Valley Borough Council (Xmas lights, concurrent functions) and Lancashire County Council (footpaths, biodiversity)</p> <p>Sought to maximise reserves through increased use of a high interest notice account</p> <p>Claim for VAT refund submitted in line with auditor's recommendations</p>
Speeding vehicles	<p>Dispensed with the faulty Speed Indicator Device (SID) owned by the Parish Council</p> <p>Explored use of a SID on East View</p> <p>Attended meetings established to coordinate road safety activity amongst parish councils, and submitted details of road markings etc in need of repainting</p>

<p>Allotments</p>	<p>Appointed a lead member to work with the Clerk</p> <p>Revision of level of fees charged in order to more accurately reflect administrative costs</p> <p>Initiated a tenants' meeting</p> <p>On becoming vacant, cleared an overgrown plot from vegetation</p> <p>Appointed 2 new tenants to secure a full complement</p> <p>New tenancy agreement drafted</p>
<p>Events</p>	<p>Successful annual switch on of Xmas lights</p> <p>Arranged for trading standards to provide informative talk to residents on doorstep crime</p> <p>Agreed to support D-Day event in 2024</p>
<p>Relations with partner organisations</p>	<p>Received presentation from B4RN and monitored progress</p> <p>Commissioned successful sessions from Lancashire County Council's Youth Bus</p> <p>Submitted comments to LCC with regard to the proposed expansion of the pupil roll at Bowland High School</p> <p>Established a formal channel of communication with Bowland High School</p>
<p>Miscellaneous</p>	<p>Undertook a fact-finding "group walk" around the village</p> <p>Repairs to gates / benches carried out, along with the replacement of signposts as appropriate</p> <p>Unsuccessful attempt to get a grit bin installed at The Spinney</p> <p>Attempted to improve traffic / parking issues encountered in the vicinity of the Rum Fox</p>

To improve communication with residents, closed down the old Facebook page and established a new one

Repairs to notice board carried out

“Welcome to Grindleton” signage purchased

Drains clearing – being progressed in conjunction with Ribble Valley Borough Council

Defibrillators maintained / batteries replaced, pads acquired

Worn steps by Ribble Way referred to Chatburn PC